



## **EUCALL Kick-off Meeting** **29 - 30 October 2015**

**Venue: CFEL Building (Building 99), DESY**  
Notkestrasse 85, 22607 Hamburg, Germany

### **Thursday 29 October 2015**

Time	Programme
13:00	<b>Registration (coffee and snacks provided)</b>
14:00	<b><i>Welcome note by European XFEL – M. Altarelli / European XFEL</i></b>
14:15	<b><i>EUCALL – Overview and goals – T. Tschentscher / European XFEL</i></b>
15:00	<b><i>Administrative procedures as part of EUCALL – D. Pahl / European XFEL</i></b>
15:30	<b>Coffee Break</b>
16:00	<b>Work package meetings: Part 1 - <i>Establishing the status &amp; expectations</i></b> In these sessions the status, existing know-how, and requirements at partners to the respective WP shall be presented by the partners to form a common knowledge basis about the status and requirements of each partner. In addition, relevant project external developments shall be addressed. WP3 – SYNERGY WP4 – SIMEX WP5 – UFDAC WP6 – HIREP WP7 – PUCCA
18:00	<b>Departure for European XFEL site visit and dinner</b>
20:00	<b>Dinner at Restaurant Fischclub Blankenese</b>



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## Friday 30 October 2015

Time	Programme
09:00	<b>Work package meetings: Part 2 – Defining projects and goals</b> In these sessions the partners shall present details about their plans to execute their tasks in the respective WP. In particular, the various steps, common goals, joint and synergetic activities amongst different partners shall be discussed. Preparation of slides for final plenary session including a brief overview of the WP goals and targets. WP3 – SYNERGY WP4 – SIMEX WP5 – UFDAC WP6 – HIREP WP7 – PUCCA
11:00	<b>Coffee Break</b>
11:30	<b>Summaries from work package meetings – WP leaders</b>
12:45	<b>Conclusions and farewell – T. Tschentscher / European XFEL</b>
14:00 – 16:00	<i>Only for EUCALL steering committee members:</i> <b>Meeting of the EUCALL Steering Committee</b>

