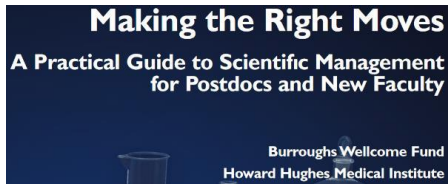


LITERATURE



Making the Right Moves, HHMI

Downloadable PDF with instructions to manage real situations we all face in the lab:

<http://tinyurl.com/rightmoves>



Prof. Dr. Lioba Werth und Prof. Dr. Klaus Sedlbauer:

Handbuch "*In Forschung und Lehre professionell agieren*"

<http://www.hochschulverband.de/cms1/agieren.html>

Deutscher Hochschulverband

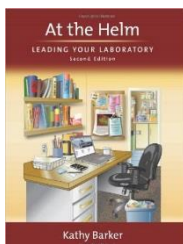
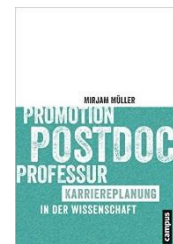
„Für mich im Uni-Business ist dieses Buch wirklich bemerkenswert, denn die Autoren nennen Dinge beim Namen, die man sonst nirgendwo nachlesen kann, aber jeder von uns denkt und erlebt. Es ist eine Freude, dass es Kollegen gibt, die ihre Erfahrungen so pointiert, unterhaltsam und mit profundem Sachinformationen untermauert weitergeben. Dieses Buch hätte mich bei meinem damaligen Arbeitsbeginn vor so einigen Missgeschicken bewahrt! Wie gut, dass es es jetzt gibt; es sollte ein jeder (junge) Kollege zu nutzen wissen.“

Anke Wilde (Academics.de) „Auf dem Weg zur Professur – Die Postdoc Fibel 2016“

Mirjam Müller: *Promotion, Postdoc, Professur*

Very knowledgeable guide to a career in academia. Focused on how to tackle the various postdoc phases until you reach independence. Not specifically targeted to natural scientists, but general points are relevant to natural scientists as well.

Very good collection of links and short descriptions on various third party funding bodies, scholarships etc.

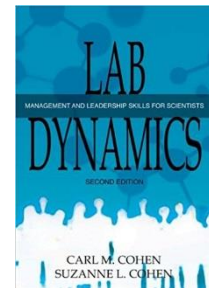


Kathy Barker: *At the Helm*

An excellent book by an American biomedical researcher on how to build your lab. Most information is easily transferable to other fields as well as to the situation in European labs.

Carl Cohen, Suzanne Cohen: *Lab Dynamics: Management and Leadership Skills for Scientists*

Combining knowledge and experience from academic and industrial research as a life scientist as well as from psychology, this book teaches leadership skills with a strong focus on communication.



Trees, maps, and theorems
(Effective communication for rational minds)

(Jean-luc Dumont)

Presentation

Jean-luc Dumont: *"Trees, maps and theorems"* Effective communication for rational minds

<http://www.treesmapsandtheorems.com/>



Negotiation

Roger Fisher and William Ury: *"Getting to Yes: Negotiating Agreement Without Giving In"*

in German: *"Das Harvard Konzept"*

Classic on negotiation; coming from big politics negotiations, the principles are applied to all sorts of situations.



Time Management

Laura Vanderkam *"168 hours"*, *"I know how she does it!"* (motherhood & career), *"What do most successful people do before breakfast"*

David Allen *"Getting things done- the art of stress-free productivity"*

Stephen R. Covey *"The 7 habits of highly effective people"*

Creativity

Austin Kleon *"Steal like an artist"*

Funding in Germany

<http://www.research-in-germany.org>