

Dear participants of the 1<sup>st</sup> Workshop for the Extreme Conditions Beamline at PETRA III

As the workshop approaches there are some organisational things to be considered:

**Accommodation:**

Please bear in mind that you are responsible for your accommodations during the workshop. You may make a reservation at the Novotel Hamburg Arena or at the DESY hostel (links on the workshop web page).

**How to reach DESY:**

Please refer to the DESY web page:

[http://zms.desy.de/about\\_desy/getting\\_there/hamburg/index\\_eng.html](http://zms.desy.de/about_desy/getting_there/hamburg/index_eng.html)

The Novotel Hamburg Arena is located near the side entrance of DESY.

The taxi fare between Hamburg airport and DESY might be around 25 – 30 €

**Pre-registration:**

Registration will open at the Novotel Hamburg Arena on Sunday **6 pm**. You can receive all necessary information about the location of the workshop venue during this time. Registration will also be available on Monday and Tuesday.

**Meals:**

During the workshop hours refreshments will be served. However, lunch is not included in the workshop registration. We will all go to the cantina of DESY that offers a variety of meals that you can pick from at a reasonable price.

**PowerPoint:**

Dear Speakers, to ensure a smooth workshop we like you to have your slide presentation ready 15 min before the beginning of the morning or afternoon session in which you will be presenting (you may find the time of your presentation on the workshop webpage). At that point we will upload your presentation onto the computer of the conference room. Alternatively, you may use your own laptop that can be easily connected to the projector.

**Visit to PETRA III experimental hall:**

The FLASH Auditorium is located near the PETRA III experimental hall. There will be time for visiting PETRAIII in the evening of the 18<sup>th</sup> during the official poster session.

We are looking forward to seeing you at the workshop.

Kind regards,  
Wolfgang Morgenroth  
Hanns-Peter Liermann