

**Baltic TRAM Partner Meeting**  
11<sup>th</sup> and 12<sup>th</sup> September 2018 in Riga / Latvia



**Venue and**

**Accommodation:** Mercure Hotel Riga Centre, Elizabetes str. 101, Riga, LV-1050, Latvia

**Tuesday, 11<sup>th</sup> September 2018**

Time	Programme
09:00	<b>Welcome, purpose of the meeting, agenda</b> (tbc, Uwe Sassenberg)
09:15	<b>WP 1 - Management activity reporting and general issues</b> (Uwe Sassenberg)
09:45	<b>WP 1 - Financial reporting</b> (Tom Minniberger)
10:15	<b>WP 5 - Pilot activities and evaluation</b> (Piotr Piwowarczyk) <ul style="list-style-type: none"> <li>• Status Report</li> <li>• Activities in the last period</li> </ul>
10:45	Coffee break
11:15	<b>WP 4 - National networks of Analytical Research Infrastructures</b> (Sari Stenvall-Virtanen) <ul style="list-style-type: none"> <li>• Status report</li> <li>• WP 4.2 Establishment and cooperation activities of Industrial Research Centres as interfaces: Terms of Cooperation</li> <li>• Operational aspects of the Industrial Research Centres and the Network of IReCs / Network office / Financing</li> </ul>
13:00	Lunch
14:00	<b>WP 3 - International cooperation and national roadmaps</b> (Zane Sime) <ul style="list-style-type: none"> <li>• Status Report</li> <li>• Differences and similarities of BTs “Terms of Cooperation” and “Memorandum of Understanding”</li> <li>• Policy Recommendation: Voucher System (Draft)</li> </ul>
16:00	Coffee break
16:30 – 18:00	Meeting capacity (more time for the sessions above, possibility WP meetings)
19:30 - 23:00	<b>Dinner</b>

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Time	Programme
09:00	Meeting capacity (possibility WP meetings, etc.)
10:00	<b>WP 2 - Communication</b> (Viktoria Nilsson) <ul style="list-style-type: none"><li>• Status Report</li><li>• Messages as results of the project / lobbying for future activities</li><li>• Final Conference in Brussels</li></ul>
10:45	<b>WP 5.3 Pilot on e-infrastructure and open data</b> (Markus Leinonen) <ul style="list-style-type: none"><li>• Status Report</li><li>• Future implementation of the Letter of Intend ("Open as possible closed as needed")</li></ul>
11:30	Coffee break
11:45	Consultations for Project Reporting / Possibility for further WP meetings
12:30	Lunch
13:30	End of the meeting