

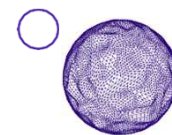


Monitoring Phase and clinic sessions

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ESO

EU Breakthrough Technology Square
Workshop April 20th 2023





1	ATTRACT Monitoring	<ul style="list-style-type: none">➤ Purpose and goals➤ Stakeholders and monitoring process➤ Timeline: Milestones 2022-2024
2	Monitoring tool	<ul style="list-style-type: none">➤ Report to monitor and evaluate the projects
3	Remember, remember	<ul style="list-style-type: none">➤ Important points for your projects
4	Clinic Sessions	<ul style="list-style-type: none">➤ Purpose, format and time schedule



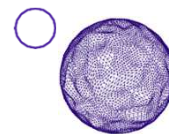
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ATTRACT Monitoring

- Purpose and goals
- Stakeholders and monitoring process
- Timeline: Milestones 2023-2024

What is the purpose of ATTRACT monitoring?

What are the goals?



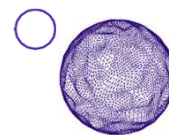
PURPOSE?

- Provide ATTRACT project teams and stakeholders with regular feedback and early indications of progress or lack thereof in the achievement of intended results.

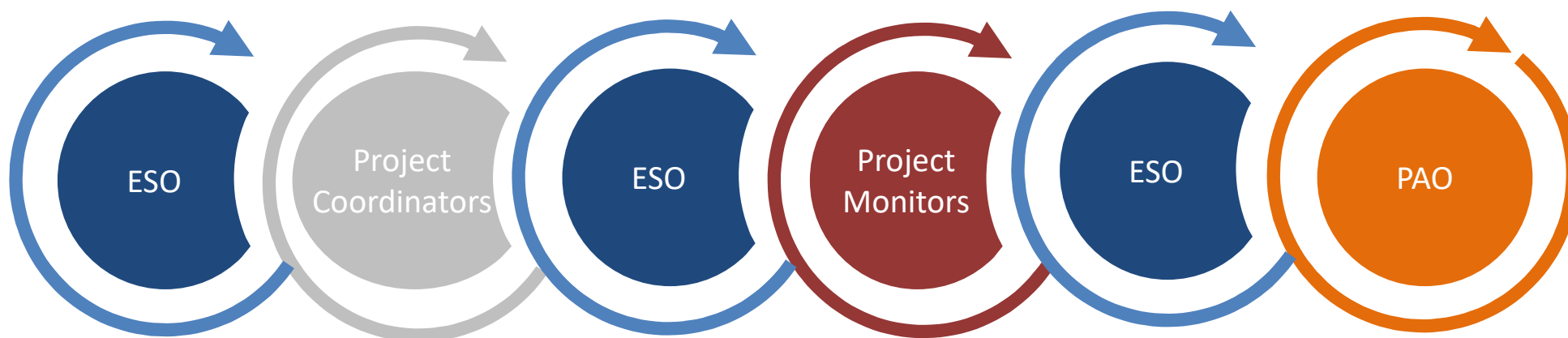
GOALS

- Track activities: Deliverables and milestones.
- Ensure proper implementation of work plan.
- Demonstrate accountability.

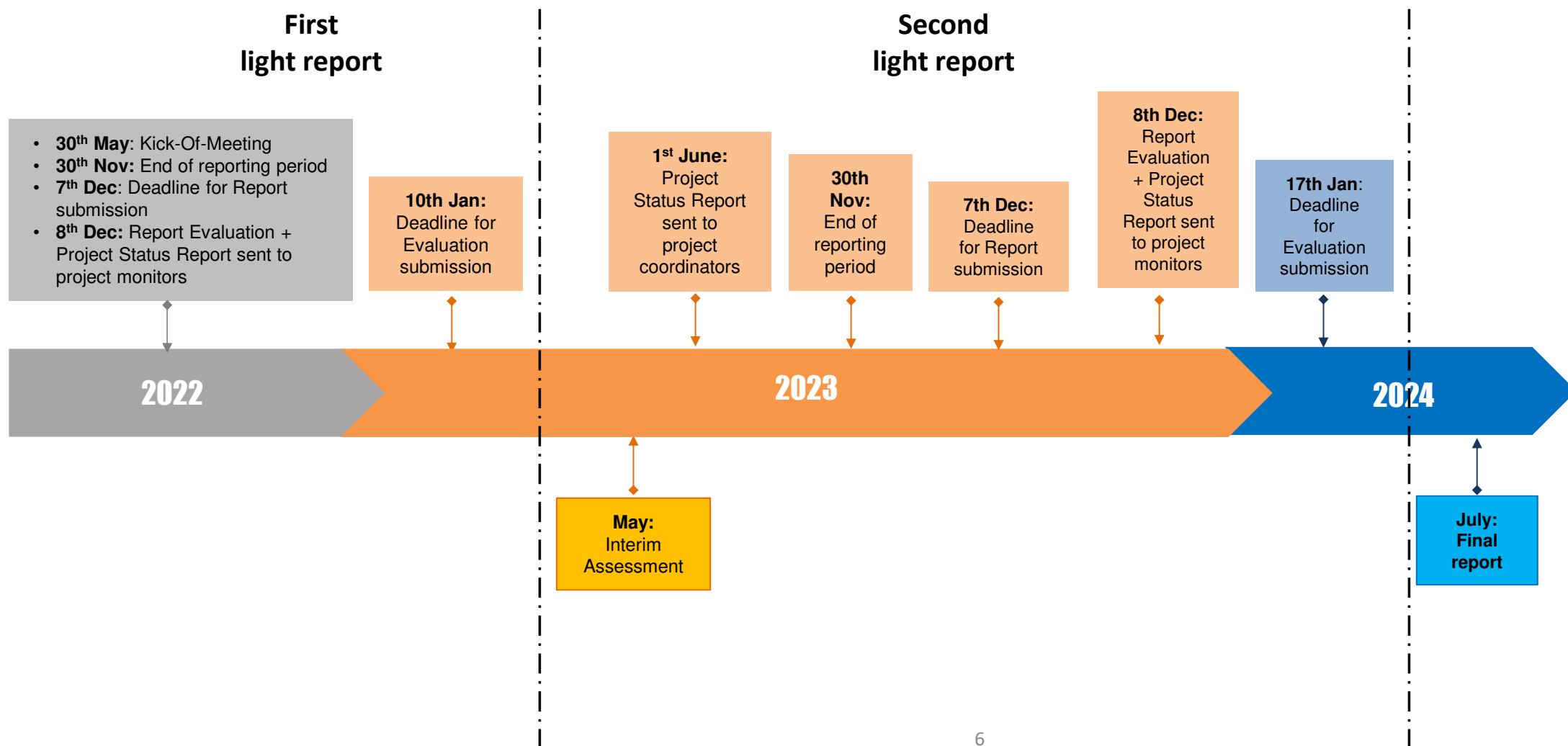
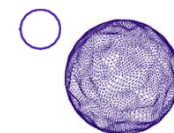
Stakeholders and monitoring process



ESO, Project Coordinators, Project Monitors, and PAO



Timeline: Milestones 2022-2024



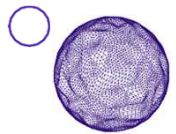
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Monitoring tool

- Project Status Report for project coordinators



Project Status Report for project coordinators



Project Status Report for project coordinators



This project has received funding from the European Union's Horizon 2020 research and innovation programme under grant agreement No. 101004462

Project Information

Please fill in the project information in the box below. Please note the report submission date is considered the day that attract@eso.org receives your report.

Reporting Period:	First Project Status Report
Project Name:	
Project Acronym:	

Overall Project Summary

Information coming from the abstract of the project (completed by ESO)

Project Status Summary

The Project Status Summary presents summary information about the project during the current reporting period. Please indicate if any interactions, synergies with other ATTRACT projects occurred during the period. The key accomplishments, upcoming activities, cost and issues will be developed in the next sections of this report. This summary shall be concise, comprehensive, and should not exceed 1500 characters including spaces. Please write high level information understandable to non-specialist scientific or technical reader.

Project Status Review for this period : Deliverables

Please describe at high level the deliverables of the project worked on during this reporting period, e.g.: major testing completed, major scientific result, publication, patent application, conference, project website. Put them into context for the reader to understand their significance in the big picture relevant to your project. The description of the activities shall be concise, comprehensive and should not exceed 400 characters including spaces.

Deliverables: <i>Description of deliverables</i>	Start Date: <i>dd/mm/yyyy</i>	Expected Completion Date <i>dd/mm/yyyy</i>	Reason for delays, if any	Issues Exists? (Yes/No) <i>If there's an issue facing the project for this period, explain in the box "Issues/Risks/Concerns"</i>

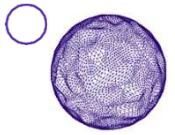


3

Remember, remember

- Important points for your projects

Remember, remember (2nd light report)



You will receive the Project Status Report for project coordinators:
Instructions and template ➡ on 1st June 2023



The end of the reporting period is 30th November 2023



Please send back the report to us not after 7th December 2023. If you think, you will have delays, let us know as soon as possible to look for solutions.



Please feel free to contact us for any inquiry: attract@eso.org

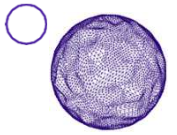


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Clinic Sessions

- Purpose, format and time schedule

What do clinic sessions mean?



PURPOSE?

- Opportunity for ATTRACT project teams to ask any questions to Project Administration Office (PAO).

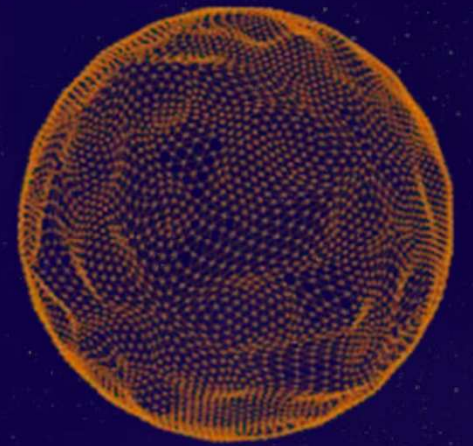
FORMAT

- PAO are available for you in
<https://xfel.zoom.us/j/96607770504?pwd=M2dZa3VqdVV2cU90eFZvSDcvdHhxZz09>

TIME SCHEDULE: **TODAY!!**

20TH April

- 13.:30 to 14:30



Thanks!

