Waiting list for: From Applying to Getting Hired: Preparing a CV and Job Interview

Friday 15 December 2023 - Friday 15 December 2023

online

Scientific Programme

Are you currently working as Postdoc or finalizing your PhD? Do you plan to transition to your next position in or outside of academia, but feel unprepared for the job hunt? In this highly interactive workshop, you will get a comprehensive set of career development strategies which will help you master this process. You will learn how to be effective in the application process including compiling a convincing application and mastering the job interview.

We will gather the characteristics of an excellent motivation or cover letter as well as of a CV and how to align these with our career aspirations. You will implement these into your application documents and use the power of peer-to-peer feedback to optimize further. Further, we will train general presentation skills to sell yourself in a job interview. We will discuss what to expect from job interviews in general and compile a list of dos and don'ts. You will learn how to prepare to answer standard and non-standard questions and we will practice easy-to-use storytelling techniques for these situations. Furthermore, we will discuss how you can ask adequate questions yourself.

The specific topics and learning objectives of the workshop are:

Job Searching Skills: You will learn effective job search strategies, including networking.

Application Documents: You will master crafting compelling CVs and cover letters.

Job Interview Preparation: You will familiarize yourself with a structured preparation for your job interview.

Self-Presentation Skills: You will train storytelling to present yourself in job interviews and deal with questions.

Dates:
15.12.2023 - Full-day online workshop
27.01.2024 - Half-day online feedback session

Trainer: Dr. Alexander Britz