

# Collaboration Board Meeting :

## Agenda

1. Approval or addition of the agenda
2. Approval of the minutes of the last TTC-CB meeting  
(sent on 11 November 2013)
3. Charter for the 'High Q0 Working Group'
4. Venue and date of the next TTC Collaboration Meeting
5. Frequency and periodicity of TTC Meetings
6. Search Committee
7. AoB

# TTC support to the High-Q0 Working Group and Charter

Initiative from Georg Hoffstätter and Charlie Reece (30 July 2013), following the Cornell meeting. Discussed at the CB meeting (*protocol Paris*):

4) *TTC support to the High Q Working Group and Charter.*

*Charlie Reece: we imagine it would be similar to the S0 model, including a periodic web-conference meeting. The TTC offers an advantage: labs get sensitive about intellectual property and credit. In the context of TTC, we would agree within the collaboration that we have common problems and we will work on them. If you want to keep something to yourself, don't talk about it.*

*Olivier Napoly: Is the High-Q0 working group already active? What if the TTC WG includes non-TTC members (very scarce)?*

*This topic was opened to discussions:*

*Carlo Pagani: such a working group would be a good mechanism for keeping TTC members active. Non TTC members should not participate.*

# TTC support to the High-Q0 Working Group and Charter

- **Charter for TTC High Q0 Working Group:**

In recognition of both emerging opportunities and strong economic motivations to minimize SRF surface resistance, the TTC Collaboration Board requests the formation of a “TTC High  $Q_0$  Working Group.” Consistent with the inter-laboratory TTC MoU, TTC Members are invited to contribute current investigations, activities, and analyses in joint pursuit of the realization of maximally high  $Q_0$  in both experimental and deployed SRF accelerator systems. This Working Group is requested to function via periodic virtual meetings (*intervening to regular TTC meetings*) at which technical progress and challenges are shared. In order to encourage open exchange of ideas, the contributions will be respected as “preliminary” and as internal discussions within the TTC. Meeting contributions will be documented on Indico, with access available to any TTC member, and particularly any member of the Technical Board. The voluntary coordination of each Member institution’s deployment of resources is encouraged for maximum collaborative benefit.

# TTC support to the High-Q0 Working Group and Charter

- **Charter for TTC High Q0 Working Group (*continued*)**

A facilitating leader shall be appointed for this Working Group by the Collaboration Board. This leader shall manage the meetings, the Indico sites used, and provide a report to the Collaboration Board at least annually regarding the group's function. The Working Group shall function for a period of two cycles of general meetings of the TTC, and is subject to renewal by the Collaboration Board, as appropriate.

**ON and CG wish to recommend this Charter to the CB.**

1<sup>st</sup> step: discussion

2<sup>nd</sup> step: decision on Charter

3<sup>rd</sup> step: decision on 'facilitating leader'

# Venue and Dates of the next TTC Collaboration Meeting

Discussions with the Executive Committee (Fulvia Pilat, Hans Weise and Akira Yamamoto) led to the following proposal:

**Venue : KEK**

**Dates: 2-5 December 2014**

The Collaboration Board is invited to listen to Akira Yamamoto presentation (tbc).

# Periodicity of the TTC Meeting

Yet and again !!

## Number of TESLA Collaboration Meetings / year

2000	2001	2002	2003	2004
4	2	2	3	3

## Number of TTC Collaboration Meetings / year

2005	2006	2007	2008	2009	2010	2011	2012	2013	2014
2	1	1	2	1	1	2	1	0	2

Is the answer '211' ?

Next SRF Conference at TRIUMF in 2015, dates ?

# Search Committee

My mandate started on 28 February 2011 at the TTC Meeting in Milano (*sala Napoleonica*) when I was ‘appointed’ by the Collaboration Board.

The ‘understood’ term was 3 years.

I put my succession in the hands of the CB.

Contacts established with Bernard Dalmagne and Maury Tigner :

*“colleagues, as i understand the message, you will try to form a new search committee using the cb at one of the next meetings. have i got that right? best, maury”*

- A minima, the CB should propose a Chair of the Search Committee to be chosen within Lab Directors.

# TTC Management

**TTC Deputy Chair:** Camille Ginsburg

**TTC Executive Committee:**

Fulvia Pilat, Hans Weise, Akira Yamamoto

**Technical Board Chair:** Eiji Kako

**Deputy-Chair:** Wolf-Dietrich Möller

Finally, full stability !